

TOPEKA PUBLIC SCHOOLS	REGULATION NUMBER: 8300-03
SUBJECT: STUDENT HEARING SCREENING	DATE OF ISSUE: 06/18/80 <hr/> REVISIONS: 12/29/87; 02/21/97; 03/20/09; 07/12/19;10/06/22 <hr/> PREPARING OFFICE: NURSING SERVICES

I. PURPOSE:

To implement and assign responsibility for ensuring hearing screenings are completed in compliance with state law.

II. PERSONNEL AFFECTED:

- A. Building principals
- B. School nurses
- C. Each year hearing screenings will be conducted for students in their first year of school attendance in the district and not less than once every three years.
- D. Audiologist

III. RESPONSIBILITY:

- A. The coordinator of nursing services is responsible for establishing and implementing the hearing screening program.
- B. School nurses must be certified by the Hearing Conservation Section of the Kansas Department of Health and Environment by attendance at a one day workshop every two years.

IV. PROCEDURE:

- A. The coordinator of nursing services is responsible for establishing the hearing screening schedule with building principals.
 - 1. The basic screening tests at the various schools will be done by school nurses assisted by the audiologist (from Special Services) working in close cooperation with the coordinator of nursing services.
 - 2. The audiologist is responsible for the screening of pupils who are referred to the Special Services Hearing Center for further testing.
 - 3. All initial hearing screenings (first and second testing) should be completed by December 1.

4. The audiologist will prepare a report on pupils tested at the Special Services Hearing Center. The reports will include the disposition of each case and will be submitted to the referral source.
5. Audiometers and ancillary equipment shall be acquired and maintained by Special Services.
6. Procedures to follow are listed in the Nursing Services Manual.
7. The results of hearing tests and any recommendation for examination by a qualified professional shall be sent in writing to the student's parents/guardians.

B. Audiometric Technicians

Workshops and evaluation sessions for the technicians will be conducted by the Special Education Department, State Department of Education, and the Bureau of Maternal and Child Health and Environment to ensure competency in the use of the calibrated audiometer.